



BCS PAYROLL

The payroll solution for your business

Payroll administration adds nothing to your company's earning power

Is your payroll administration a burden? Is paying your staff a drain on your resources? Are you increasingly concerned about ever changing legislative rules? Does running your payroll stop you running your business?

If you are able to answer YES to any of the above then isn't about time you considered outsourcing your payroll?

BCS PAYROLL is here to help. We will manage your entire payroll function for you. This means you can pass the responsibility – including the headaches – over to us.

BCS PAYROLL has qualified and experienced staff who will be responsible for the day-to-day administration of your payroll – right through from administration and processing to the production of payslips and the handling of operational and legislative pressures.

BCS PAYROLL will address every aspect of your payroll administration, working with you every step of the way to provide you with the service you need, at an affordable cost.

The service we offer is tailor made to suit your company's own individual requirements.

BCS PAYROLL services include:

- all data entry
- laser printed payslips
- management reports
- BACS files/cheque listings
- Production of P45's, P35's, P14's & P60's
- Production and calculation of Class 1A NI
- Experienced, dedicated and professional staff
- No hidden costs to enable you to budget accurately

Outsourcing your payroll to a specialist bureau makes sense

Why use BCS PAYROLL:

- reduced capital investment
- reduced staff training and management time
- an accurate and timely payroll
- staff paid on time every time
- a set cost
- we will work with you to determine the specific needs of your business

- above all **BCS PAYROLL** is here to support your business